

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2  
BOARD MEETING HELD ON  
FEBRUARY 12, AT 6:30 PM**

**AGENDA**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE JANUARY 8, 2025, BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
  - 1. Items to Ratify**
  - 2. Station/Office/EMS Supplies**
  - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
  - 1. Apparatus/Station/Office/Equipment/Training**
  - 2. Miscellaneous**
    - a. Approving the resolution and calling for the election**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

**There will be an opportunity for public comment. Time will be limited to three (3) minutes.**

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**MEETING MINUTES FOR  
January 8, 2026**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on January 8, 2026. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

**Board Members Present:** Russell Huckaby, John Murray, and Diane Kingrey  
**Board Members Absent:** Dennis Faulk and Robert Chambers  
**Fire Dept. Members Present:** Chief Foster, Twilla Jones, and Ron Kingrey  
**Guests Present:** None

**APPROVAL OF MINUTES:** On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the special meeting from November 13, 2025. Public comment: None. On a motion by Mrs. Kingrey, seconded by Mr. Murray, the Board unanimously approved the Board minutes for the regular meeting from November 13, 2025. Public comment: None.

**ALLOW VISITORS TO ADDRESS THE BOARD:** There were no public comments.

**FIRE CHIEF'S REPORT:** Chief Foster reported there were eighty-two runs which is about average for this time of year. There were two structural events: a space heater and a fire alarm. The new recruits started the fire academy in Arkansas Monday. All three have already passed their first certification test. Our PIAL packet arrives tomorrow and we will have forty-five days to finish. This is our PIAL rating year. LFCA is the fire chief's conference and two years ago it was hosted here in Shreveport. The 2026 Fall Symposium is going to be hosted by Fire Chief Jimmy Holland and we had offered our helping hands. Chief Foster informed the Board he is interested in running for the Supplemental Pay Board. There was a brief discussion with the Board giving him their blessing. There was a brief discussion about PIAL and where the Chief feels we will stand. The Chief informed the Board he would like to do a trial run for a take home vehicle for the fire mechanic. He is the new full-time mechanic and lives in the district. He actively responds to calls at night which makes him a third responder during the night time hours. In the long run he will be saving us money as we will not be paying out firefighters' retirement or insurance for him. On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved the Fire Chief's report. Public comment: None.

**FINANCIAL REPORT:** Chief Foster handled the financial report in Ms. Jones absence. He stated the year ended very well. There was \$206,000 left at year end in the primary millage and over \$165,000 left in the secondary millage. Mr. Huckaby asked about the \$8,800 on the Station Maintenance/Repairs line. Chief Foster stated \$6,500 was for the generator repairs at station four. There was also a septic tank clean out at station 1 and a repair on the roof at station four from the bullets. On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the financial report. Public comment: None.

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**CONTINUING BUSINESS**

On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved Item 2-3. Public comment: None.

**1. Items to Ratify**

TOTAL                    \$

**2. Station/Office/EMS/Training**

a.	Station supplies	\$	606.00
b.	Office supplies	\$	542.00
c.	Live Fire Instructor class/test (3/4)	\$	175.00
d.	EMT license (1)	\$	15.00
e.	Repair roof at stat. 4	\$	300.00
f.	Pump out septic stat. 1	\$	375.00
g.	Rugs/screws/anchors/hooks/faucets (1/4)	\$	208.00
h.	Smart door lock stat. 1	\$	100.00
i.	Extension cord/connectors/faucet cover/key lock for stat. 2/5	\$	<u>351.00</u>
<b>TOTAL</b>		<b>\$</b>	<b><u>2,672.00</u></b>

**3. Apparatus Parts/Supplies**

a.	Miscellaneous part for E2	\$	122.00
b.	DEF/electrical parts (tools)/chainsaw work/tools	\$	144.00
c.	Tools mechanic/mechanic truck	\$	1,166.00
d.	Gas cap (S4)/battery/oil/filter (C2)	\$	324.00
e.	Extrication gloves	\$	152.00
f.	12 v battery charger/power supply	\$	241.00
g.	Ball valve for new E2	\$	<u>2,090.00</u>
<b>TOTAL</b>		<b>\$</b>	<b><u>4,239.00</u></b>

**NEW BUSINESS**

**1. Apparatus/Station/Office/Equipment/Training**

a.	Little Giant combination ladder	\$	<u>1,600.00</u>
<b>TOTAL</b>		<b>\$</b>	<b><u>1,600.00</u></b>

On a motion by Mrs. Kingrey, seconded by Mr. Murray, the Board approved the purchase of Item 1a. Public comment: None

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2. Miscellaneous

a. Announcement of public meeting for plans to consider adopting a resolution ordering and calling an election.

Mr. Huckaby read the announcement and on a motion by Mrs. Kingrey, seconded by Mr. Murray, the Board approved the calling of an election. On a motion they also approved for the advertising up to \$50.00 if needed. Public comment: None

b. Audit contract: This was for the Board's information only. Chief Foster did inform the Board the cost of the audit would be between \$14,400 to \$17,000.

**EXECUTIVE SESSION**

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board exited the meeting for a executive session at 7:34 pm. On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board returned to the regular meeting at 8:00 pm. This was for personnel reasons. Public comment: None.

**ADJOURN**

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 8:07 p.m.

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Secretary for the Board

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Board President