

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
DECEMBER 11, 2025, AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE NOVEMBER 13, 2025, SPECIAL MEETING
APPROVAL OF MINUTES FROM THE NOVEMBER 13, 2025, BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
November 13, 2025**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on November 13, 2025. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Diane Kingrey, Dennis Faulk, and Robert Chambers
Board Members Absent: None
Fire Dept. Members Present: Chief Foster, Chief Pilgrim, Twilla Jones, and Ron Kingrey
Guests Present: None

APPROVAL OF MINUTES: On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the regular meeting from October 9, 2025. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no public comments.

FIRE CHIEF'S REPORT: Chief Foster reported there were ninety-one runs for October. There was a rash of structure fires/events and three grass fires. Training is still going strong. E2 is waiting on radios to be installed and we are having a problem with the check engine light. We will be sending the apparatus to Cummins. S1/S4 (new) are waiting on decals and finishing touches. They have started work on the burn building site with a few problems. There was a brief discussion about what was found and what is left to be done. The department has two new hires starting November 17th. They will attend the Fire Academy in Arkansas in January, 2026. On a motion by Mr. Murraray, seconded by Mr. Chambers, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Mr. Huckaby asked what the cost on the Communication line was for. Ms. Jones stated it was for the new recorder. There is good news on the horizon, the tax assessor sent the final notice for the 2026 funds and we should have some extra money coming in. On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved the financial report. Public comment: None.

CONTINUING BUSINESS

On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously approved Item 1-3. Public comment: None.

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1. Items to Ratify

a.	Hurst tool service		
	Approved: \$4,500.00	Spent: \$4,412.00	\$ (88.00)
b.	Truck scanner software renewal		
	Approved: \$1,840.00	Spent: \$1,931.00	\$ 91.00
c.	Foam 32 buckets		
	Approved: \$3,520.00	Spent: \$3,705.00	\$ 185.00
d.	New recorder with installation		
	Approved: \$11,000.00	Spent: \$10,786.00	<u>\$ (214.00)</u>
	TOTAL		\$ (26.00)

2. Station/Office/EMS/Training

a.	Station supplies		\$ 492.00
b.	Office supplies		\$ 847.00
c.	NFPA 1582 book		\$ 175.00
d.	Mold remediation for station 4		\$ 3,712.00
e.	Grill brush/scrapper for station 1		\$ 34.00
f.	Boots (3)		<u>\$ 668.00</u>
	TOTAL		\$ 5,928.00

3. Apparatus Parts/Supplies

a.	Wood/pads/tools		\$ 1,252.00
b.	Fuel filter/water separator/air carburator for E3		\$ 187.00
c.	Fix air regulator parts		\$ 156.00
d.	ERG duck for T1		\$ 996.00
e.	Fuel sender gauge for T4		\$ 157.00
f.	Oil pail cover/pressure gauge/socket adapter/fender covers		\$ 131.00
g.	Piston intake/pressure switch		\$ 2,451.00
h.	Oil, cabin, air filters/blades for C1/C2/S1		\$ 384.00
i.	Seeker charger for E5		\$ 754.00
j.	Turbo rebuilt for E1		\$ 3,440.00
l.	Gasket intakes/carburetor for B4		<u>\$ 291.00</u>
	TOTAL		\$ 10,199.00

NEW BUSINESS

1. Apparatus/Station/Office/Equipment/Training

a.	Foam pro head unit for E1		\$ 2,086.00
b.	Whip cascade for station 4		\$ 600.00
c.	Equipment bags		\$ 2,900.00
d.	Awards, t-shirts, banquet		\$ 4,050.00
e.	Bunker gear 3 sets		<u>\$ 11,000.00</u>
	TOTAL		\$ 20,636.00

On a motion by Mrs. Kingrey, seconded by Mr. Murray, the Board unanimously approved Items 1a-1e. Public comment: None.

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1. Miscellaneous
 - a. Approve 2026 budget: On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved the 2026 budget. Public comment: None.

2. At this time, Chief Foster asked to add an item to the agenda to salvage the old Cascade system at station 4. On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved to add the item to the agenda. Public comment: None.
The old cascade system will be salvaged and replaced by a new unit. On a Motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously Approved to salvage the cascade system. Public comment: None.

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to cancel the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 6:58 p.m.

Secretary for the Board

Board President