

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
CIVIL SERVICE BOARD MEETING
MEETING TIME: 3:00 P.M.**

AGENDA

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLIGENCE**
4. **ROLL CALL**
5. **APPROVAL OF MEETING MINUTES FROM AUGUST 14, 2025**
6. **CONTINUING BUSINESS**
7. **NEW BUSINESS**
 - a. **PAF approval-None**
 - b. **Review Fire Mechanic applications**
8. **REQUEST FOR ITEMS TO ADDED TO AGENDA AND COMMENTS**
9. **ADJOURN**

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
CIVIL SERVICE BOARD MEETING
MEETING TIME: 3:00 P.M.**

MEETING MINUTES FOR: August 14, 2025

The Civil Service Board for South Bossier Parish Fire District Two met in regular and legal session on August 14, 2025. The President, Mr. Ron Kingrey, called the meeting to order at 3:02 PM. The invocation was given by Chief Pilgrim. The roll was called with the following results:

Board Members Present: Ron Kingrey, Shelby Keith, and Eric Lane

Board Members Absent: none

Fire Dept. Members Present: Chief Ryan Foster, Chief Rodney Pilgrim, Diane Kingrey, and Twilla Jones

Guests Present: None

APPROVAL OF MINUTES: On a motion by Mr. Keith, seconded by Mr. Lane, the Board unanimously approved the Board minutes from July 10, 2025. Public comment: None.

REQUEST FOR ITEMS TO BE ADDED TO AGENDA AND COMMENTS: Ms. Jones requested to add a PAF form to the agenda for M. Barton. On a motion by Mr. Lane, seconded by Mr. Keith, the Board unanimously approved to add this item to the agenda. Public comment: None.

CONTINUING BUSINESS: There was no continuing business.

NEW BUSINESS:

a. PAF approvals: Jackson Schneider for his resignation from the department. On a motion by Mr. Keith, seconded by Mr. Lane, the Board unanimously approved the PAF for Mr. Schneider. Public comment: None.

Mr. Monroe Barton had a PAF to change status to permanent with his obtaining his Firefighter One certification. On a motion by Mr. Keith, seconded by Mr. Kingrey, the Board unanimously approved this PAF for Mr. Barton. Public comment: None.

b. Request Fire Mechanic exam and applications: Chief Foster informed the Board he would like to ask for a fire mechanic exam to fill the position vacated by Mr. Owers. On a motion by Mr. Lane, seconded by Mr. Keith, the Board unanimously approved to request an exam date for the position of Fire Mechanic and to take applications from August 28 to September 8, 2025. Public comment: None.

On a motion by Mr. Lane, seconded by Mr. Keith, the Board unanimously approved to adjourn the meeting at 3:10 PM.

Twilla Jones, Secretary
Signed: _____

Ron Kingrey, Chairman
Signed: _____