

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
SEPTEMBER 11, 2025 AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE AUGUST 14, 2025, BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
August 14, 2025**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on August 14, 2025. The President, Mr. Russell Huckaby, called the meeting to order at 6:31 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Dennis Faulk, and Robert Chambers
Board Members Absent: Diane Kingrey
Fire Dept. Members Present: Chief Foster, Chief Pilgrim, and Twilla Jones
Guests Present: None

APPROVAL OF MINUTES: On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved the Board minutes for the regular meeting from July 10, 2025. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: Chief Foster reported there were sixty-four runs for the month of July, which is slower than compared to the last two years. Training is still going strong. A three man crew traveled to Florida to look over the new apparatus and it is looking GOOD. There were a few problems with it and they will be fixed, then set to Longview for final inspection. The training building paperwork has been signed and the building will be here sometime August, 2026. The contractor for the project will go ahead and get started on the pad. This will possibly be started in October of this year. Station four has a mold problem. An environmental company has been out to look and test it. We are meeting with the air condition company to go over and get a plan. The Civil Service Board has called for a Fire Mechanic test and application period. Chief Foster, Mr. Lacey, and Chief Tyson helped the BPSO with a search for a missing person this week. On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones informed the Board the insurance rebate check has been received for \$50,950.00. Mr. Huckaby questioned the Station Maintenance/Repairs line. Ms. Jones informed the Board the expenses were for A/C repair, generator repair/maintenance, and lawn service. On a motion by Mr. Faulk, seconded by Mr. Murray, the Board unanimously approved the financial report. Public comment: None.

CONTINUING BUSINESS

On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved Items 2 through 3. Public comment: None

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1. Items to Ratify

TOTAL **\$**

2. Station/Office/EMS/Training

a.	Station supplies	\$	250.00
b.	Office supplies	\$	842.00
c.	Remote sensors for stations	\$	110.00
d.	Replace kitchen a/c unit stat 1	\$	1,121.00
e.	New ceiling fan stat 1 living quarters	\$	80.00
f.	Haz-mat ops test (1)	\$	<u>35.00</u>
TOTAL			\$ 2,438.00

3. Apparatus Parts/Supplies

a.	Connector/adapters/fuel pressure kit/hose clamp T4	\$	101.00
b.	4 cycle fuel mix for B1/B4	\$	104.00
c.	Carburetor for vent E3/carburetor for chainsaw for E5	\$	156.00
d.	Batteries E5/battery tester C2	\$	503.00
e.	Repair windshield E1	\$	150.00
f.	Pressure switch/pump gear/air filter gauge for T1	\$	212.00
g.	Strip lights for E1	\$	516.00
h.	Spring washers E2/spark plug for vent fan on E3	\$	11.00
i.	Door lock kit for EMS door	\$	142.00
j.	Tarps/screws/bolts/cleaners/antifreeze	\$	350.00
l.	Creeper/ethanol free fuel for boats	\$	161.00
m.	Light for S1	\$	104.00
n.	Door knob/electric l& hardware parts T5	\$	62.00
o.	Fuel cap/battery/water pump/belt/thermostat/pressure switch for R1	\$	674.00
p.	Marker lights/battery/fuel pump/oil/filter ethanol treatment for B1	\$	<u>594.00</u>
TOTAL			\$ 3,840.00

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NEW BUSINESS

Ms. Jones informed the Board there was an error on the total amount on Item 1 a/b. The total should be \$10,018.00. On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved Items 1 and 2. Public comment: None.

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| 1. | Apparatus/Station/Office/Equipment/Training | |
| | a. | Batteries for radios \$ 1,118.00 |
| | b. | Testing of burn building site by 3 rd party \$ 8,900.00 |
| | | TOTAL \$ 754.00 |

2. Miscellaneous
- a. Donation of air packs to Red River (4): These are for their high school firefighter program.
 - b. Disposal of deck gun/base & broken TIC

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously agreed to cancel the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously agreed to adjourn the meeting at 6:51 p.m.

Secretary for the Board

Board President