

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2  
BOARD MEETING HELD ON  
AUGUST 14, 2025 AT 6:30 PM**

**AGENDA**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE JULY 10, 2025, BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
  - 1. Items to Ratify**
  - 2. Station/Office/EMS Supplies**
  - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
  - 1. Apparatus/Station/Office/Equipment/Training**
  - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

**There will be an opportunity for public comment. Time will be limited to three** <sup>3</sup> **minutes.** 

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2  
BOARD MEETING HELD ON  
AUGUST 14, 2025 AT 6:30 PM**

**MEETING MINUTES FOR  
July 10, 2025**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on July 10, 2025. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

**Board Members Present:** Russell Huckaby, John Murray, Diane Kingrey, and Robert Chambers  
**Board Members Absent:** Dennis Faulk  
**Fire Dept. Members Present:** Chief Foster, Chief Pilgrim, Heather Stevens, Charles Stevens, Ron Kingrey, and Twilla Jones  
**Guests Present:** Vickie Case, CPA of Cook & Morehart

**2024 AUDIT REVIEW:** Vicki Case of Cook & Morehart went over the 2024 audit results.

**APPROVAL OF MINUTES:** On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the regular meeting from June 12, 2025. Public comment: None.

**ALLOW VISITORS TO ADDRESS THE BOARD:** There were no comments by any of the visitors.

**FIRE CHIEF'S REPORT:** Chief Foster reported there were seventy runs for the month of June. We will be sending a group of three people to Florida for inspection of Engine Two. The new sprint trucks should be here between September/October. We had a great turnout for the 4<sup>th</sup> of July event. Chief Foster thanked Mrs. Stevens for her great work on keeping facebook updated. Haughton Fire and South Bossier are getting together for a public relations event, stay tuned. On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved the Fire Chief's report. Public comment: None.

**FINANCIAL REPORT:** Ms. Jones informed the Board of a small millage check was received and we also received the rest of the 2019 Covid reimbursement, finally. On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously approved the financial report. Public comment: None.

**CONTINUING BUSINESS**

On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved Items 1 through 3. Public comment: None

**1. Items to Ratify**

**TOTAL                    \$**

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2  
BOARD MEETING HELD ON  
AUGUST 14, 2025 AT 6:30 PM**

**2. Station/Office/EMS/Training**

a.	Station supplies	\$ 281.00
b.	Office supplies	\$ 345.00
c.	Annual renewal of QuickBooks	\$ 3,519.00
d.	Replace 75VA transformer a/c stat 1	\$ 400.00
e.	Valves/connectors/coupling shop maint.	\$ 137.00
f.	Propane stat 1 grill	\$ 19.00
g.	Repair generator stat 4 (rewire)	\$ 2,950.00
h.	Repair capacitor/compressor stat 4	\$ 580.00
i.	EMR license (1)/Haz-mat test (1)	\$ 30.00
j.	EVT class/test for TO/BT	\$ 1,019.00
k.	Wood for forcible entry prop (training)	\$ 27.00
<b>TOTAL</b>		<b>\$ 9,307.00</b>

**3. Apparatus Parts/Supplies**

a	Repair parts for T5	\$ 883.00
b.	Parts T4(a/c pump/fuel sensor/fuel kit)	\$ 822.00
c.	Service call on T4	\$ 450.00
d.	Freon/coil cleaner	\$ 154.00
e.	Deck gun with flange for E1	\$ 3,301.00
f.	Spare charger	\$ 203.00
g.	Chainsaw repairs for E3/replace E2	\$ 424.00
h.	Bar oil/blades/totes for chainsaws	\$ 140.00
i.	Repair door ajar switch for E4	\$ 322.00
j.	Rebuild kit air compressor for RE	\$ 220.00
<b>TOTAL</b>		<b>\$ 6,919.00</b>

**NEW BUSINESS**

On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved Item 1a. Public comment: None.

**1. Apparatus/Station/Office/Equipment/Training**

a.	Truck charger for E5	\$ 754.00
<b>TOTAL</b>		<b>\$ 754.00</b>

**EXECUTIVE SESSION**

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to enter into executive session at 6:57 pm. On a motion by Mr. Murray, seconded by Mr. Chambers, the Board agreed to exit the executive session at 7:27 pm. This session was for issues at the station. Public comment: None.

**ADJOURN**

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 7:28 p.m.

---

Secretary for the Board

---

Board President