

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
JULY 10, 2025 AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. 2024 AUDIT REVIEW PRESENTED BY VICKIE CASE, CPA of COOK & MOREHART**
- 6. APPROVAL OF MINUTES FROM THE JUNE 12, 2025, BOARD MEETING**
- 7. ALLOW VISITORS TO ADDRESS THE BOARD**
- 8. FIRE CHIEF'S REPORT**
- 9. FINANCIAL REPORT**
- 10. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 11. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 12. EXECUTIVE SESSION**
- 13. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
June 12, 2025**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on June 12, 2025. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Diane Kingrey, and Robert Chambers
Board Members Absent: Dennis Faulk
Fire Dept. Members Present: Chief Foster, Ron Kingrey, and Twilla Jones
Guests Present: none

APPROVAL OF MINUTES: On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved the Board minutes for the regular meeting from May 8, 2025. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: Chief Foster talked about the mutual aid call we had with Caddo 5 on Ellerbe Road, which was included in the sixty-nine calls we had for May. Engine Two should hopefully be ready for inspection in July and we should have it in our hands by August. There is no change in the burn building process. We are at a standstill due to the performance bond having some errors. The paperwork is back in the hands of the engineer. The cascade is out at station four, we are waiting on quotes. On a motion by Mr. Murray, seconded by Mrs. Chambers, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones stated the department had received a small millage check this last month. Mr. Huckaby asked if we were over budget for the millage. Both Ms. Jones and Chief Foster stated yes. This is where we like to be, it indicates we have more money. On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously approved the financial report. Public comment: None.

CONTINUING BUSINESS

On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved Items 1 through 3. Public comment: None

1. Items to Ratify

a. Lockers (new & upgrades)	Approved: \$7,100.00	Spent: \$7,806.00	\$ 706.00
a. Bunker gear (1)	Approved: \$4,300.00	Spent: \$4,217.00	\$ (83.00)
b. Fol Da tank (dump tank)	Approved: \$2,000.00	Spent: \$2,537.00	\$ 537.00
	TOTAL		\$ 1,160.00

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2. Station/Office/EMS/Training

a.	Station supplies	\$	289.00
b.	Office supplies	\$	312.00
c.	Computer monitors/binders for admin	\$	539.00
d.	UPS system backups (4)	\$	407.00
e.	FF1 refresher (online) (1)	\$	20.00
f.	Primer for stat 1 bays	\$	75.00
g.	Filters/floor wax/cleaners/cloths/wasp sp	\$	172.00
h.	Repair bay heater leak at stat 1	\$	226.00
i.	"aa" batteries/flange	\$	120.00
j.	Battery pail	\$	20.00
k.	Water hose/nozzle/toilet parts stat 3	\$	62.00
TOTAL			\$ 2,242.00

3. Apparatus Parts/Supplies

a	Axes for RE (2)	\$	150.00
b.	Clamp meter	\$	169.00
c.	Grease/hose/chamois/acetylene	\$	169.00
d.	Foot brake valve/oil/filter (RE)	\$	154.00
e.	Air pump/Lap joint band clamp (T5)	\$	103.00
f.	Engine fan solenoid (T1)	\$	157.00
g.	Cabin filter (S1)	\$	16.00
h.	Water valve (E6)	\$	690.00
i.	Flashlight (B1)	\$	156.00
j.	Oil/filter/4 cycle fuel (C1)	\$	195.00
TOTAL			\$ 1,959.00

NEW BUSINESS

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved Item 1 A-C. Public comment: None.

1. Apparatus/Station/Office/Equipment/Training

a.	Air bag regulator 6000 PSI	\$	500.00
b.	Generator repair estimate stat. 1	\$	3,894.00
c.	Generator repair estimate stat. 4	\$	3,625.00
TOTAL			\$ 8,019.00

On item 1(b/c): Chief Foster informed the Board this was to get the generators up to par, then we could go with the maintenance contract.

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EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to enter into executive session at 6:43 pm. On a motion by Mr. Murray, seconded by Mr. Chambers, the Board agreed to exit the executive session at 6:48 pm. This session was for issues at the station. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 6:49 p.m.

Secretary for the Board

Board President