

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
MARCH 13, AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE February 13, 2025, BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
February 13, 2025**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on February 13, 2025. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Foster followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Dennis Faulk, Diane Kingrey, and Robert Chambers
Board Members Absent: None
Fire Dept. Members Present: Chief Foster, Ron Kingrey, Todd Owers, Billy Conly, Jackson Schneider, and Twilla Jones
Guests Present: none

BID OPENING: Bids were opened and read aloud by Mr. Russell Huckaby with the following results:

<u>Bidder</u>	<u>Total base bid</u>	<u>Alternate #1</u>
ELA Group Inc.	\$806,808.48	\$12,705.00
Dale's Paving Inc.	\$438,902.00	\$36200.00
Blockers Builders, LLC	\$522,000.00	\$14,000.00
Thrash Construction Services	\$539,000.00	\$ 9,350.00
Rhodes Property & Dev.	\$549,575.50	\$22,220.00

There were no electronic bids received.

Note: All bids had correct information on the envelope and were received by the closing of acceptance.

Bids concluded at 6:43 p.m. Mr. Huckaby thanked all the bidders for their time and interest in our project.

On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board agreed to take a brief pause to allow the bidders to exit the meeting.

On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board agreed to return to the meeting at 6:50 p.m.

At this time Chief Foster, introduced Mr. Owens who explained what the process was now with everything. On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously approved to allow Owens Engineering to take the bids, review them and inform us of the results. Public comment: None.

APPROVAL OF MINUTES: On a motion by Mr. Faulk, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the regular meeting from December 12, 2024. On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved the Board minutes for the public meeting from December 12, 2024. Public comment on both: None.

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ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: Chief Foster informed the Board for 2024 we had 1,104 runs. January started 2025 off with 92 runs. Training is starting off with a bang. We had 69 classes in January. This includes Tuesday night training, staff daily training, and individual training. Chief Foster gave an update on the NIOSH investigation that has been going on for three years. Currently we have two firefighters with health issues-one volunteer, one full-time. Our volunteer has had a stroke and is on the road to recovery. We are currently holding off on station 2 live-in quarters till the burn building plans are in motion. On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones informed the Board another check for the millage was received in February. We are still about \$38,000 short for the year. There were no questions. On a motion by Mr. Faulk, seconded by Mrs. Kingrey, the Board unanimously approved the financial report. Public comment: None.

CONTINUING BUSINESS FOR DECEMBER

On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved Items 1 through 3. Public comment: None

1. Items to Ratify

a.	Nozzles/tips (12), tripod light		
	Polled: \$10,800.00 Spent: \$10,800.00	\$	0.00
	TOTAL	\$	0.00

2. Station/Office/EMS/Training

a.	Station supplies	\$	228.00
b.	Office supplies	\$	741.00
c.	Awards banquet	\$	1,426.00
d.	Desktop/monitors/keyboard	\$	1,554.00
e.	Annual alarm /sprinkler inspections (1/4)	\$	800.00
f.	Repair dryer & water cooler stat 1	\$	74.00
g.	Repair bay heaters stat 1	\$	57.00
h.	Repair bay doors stat 3	\$	566.00
i.	Repair electrical outlet stat 4	\$	53.00
j.	EVT testing (1)	\$	68.00
k.	Boots for Huddleston	\$	444.00
	TOTAL	\$	6,011.00

3. Apparatus Parts/Supplies

a.	Shop tools/utility knives/leveler	\$	445.00
b.	Oil/funnel for C1	\$	119.00
c.	Chargers	\$	725.00
d.	Hose clamps/hose for R1	\$	64.00
	TOTAL	\$	1,353.00

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CONTINUING BUSINESS FOR JANUARY

On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved Items 1 through 3. Public comment: None.

1. Items to Ratify

a.	Repair A/C stat 1 living quarters		
	Polled: \$11,494.00 Spent: \$11,494.00	\$	0.00
b.	Repair E1		
	Polled: \$18,000.00 Spent: \$17,794.00		<u>(251.00)</u>
	TOTAL	\$	(251.00)

2. Station/Office/EMS/Training

a.	Station supplies	\$	612.00
b.	Office supplies	\$	999.00
c.	Station 5 outside sign	\$	280.00
d.	Propane for stat 1/2	\$	1,687.00
e.	Battery for generator/fuses stat 4	\$	149.00
f.	Vent for bay heater stat 1	\$	42.00
g.	Miscellaneous repairs stat 1/4	\$	70.00
h.	Upgrade kitchen sink stat 1	\$	452.00
i.	Replace shower heads stat 1/4	\$	190.00
j.	Class for Fire Inspector (2)	\$	150.00
k.	Haz-mat ops testing (1)	\$	20.00
l.	ASE testing (1)	\$	<u>98.00</u>
	TOTAL	\$	4,649.00

3. Apparatus Parts/Supplies

a	Repairing T4	\$	1,728.00
b.	Cabin filters for S1/S4	\$	42.00
c.	Compact drill	\$	190.00
d.	Truefuel/truck wash/antigel	\$	253.00
e.	Auto drain for R2	\$	254.00
f.	Bunker gear detergent	\$	<u>559.00</u>
	TOTAL	\$	3,026.00

NEW BUSINESS

1.	Apparatus/Station/Office/Equipment/Training		
a.	Water level probe kit for E6	\$	1,430.00
b.	EVT classes (2)	\$	2,000.00
c.	Equipment for Service 5	\$	4,000.00
d.	Ice Machine maintenance stat 4	\$	600.00
e.	New S1&S4 vehicles	\$	<u>92,500.00</u>
	Total	\$	100,530.00

On Item 1 (d) Chief Foster informed the Board about Todd being proactive on preventive maintenance. Mr. Owers explained to the Board what this project is for .

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On Item 1 (e) Chief Foster stated this would allow for the current trucks to be placed in service for maintenance crew and when we have volunteers at station 2 living quarters, they would have a vehicle for their use.

Dodge Rams will be saving us \$14,000.00 over Ford.

2. Miscellaneous: There was no business.

EXECUTIVE SESSION

On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously exited for an executive session at 7:15 p.m. On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously reentered the Board meeting at 7:20 p.m. from the executive session. The session pertained to personal. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 7: 25 p.m.

Secretary for the Board

Board President