

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
DECEMBER 12, 2024, AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE NOVEMBER 14, 2024 BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
November 14, 2024**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on November 14, 2024. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Dennis Faulk, Diane Kingrey, and Robert Chambers
Board Members Absent: None
Fire Dept. Members Present: Chief Pilgrim, Ron Kingrey, Nicholas Aguirre, Monroe Barton, Jackson Schneider, and Twilla Jones
Guests Present: Family members of our three new recruits

APPROVAL OF MINUTES: On a motion by Mr. Faulk, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the regular meeting from October 10, 2024. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

SWEARING IN CEREMONY FOR NEW FIREFIGHTERS: The oath of office was given by Chief Pilgrim to FF Aguirre, FF Barton, and FF Schneider. After the pinning of the badge, there was a brief pause for pictures and cake.

FIRE CHIEF'S REPORT: Chief Pilgrim informed the Board we had a very busy month with one hundred runs. There was a mutual aid with Houghton for a woods fire and a structure fire on Caplis Sligo Rd. Training for the year is coming to an end. On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones informed the Board there was nothing to report. She asked if the Board had any questions. On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the financial report. Public comment: None.

CONTINUING BUSINESS

On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved Items 1 through 3. Public comment: None

1. Items to Ratify

a. Repair rescue tools			
	Polled: \$6,631.00	Spent: \$7,141.00	\$ 510.00
b. Cab brace			
	Polled: \$1,350.00	Spent: \$1,350.00	\$ 0.00
	TOTAL		\$ 510.00

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2. Station/Office/EMS/Training

a.	Station supplies	\$ 315.00
b.	Office supplies	\$ 525.00
c.	Laptop for Chief Foster	\$ 1,576.00
d.	Television for stat 4 project office	\$ 252.00
e.	Remodeling offices at stat 4	\$ 247.00
f.	EMR renewal/EMR books	\$ 214.00
g.	Repair water leak at stat 4	\$ 1,916.00
h.	Training prop/led lights/trailer lights	\$ 690.00
i.	ASE books (TO)/hurst class (CS)	\$ 450.00
k.	FETA testing (EL)	\$ 35.00
l.	Replacement of alarms/fuses at stat 4	\$ 2,080.00
TOTAL		\$ 8,300.00

3. Apparatus Parts/Supplies

a.	Pressure switch/3 prong/misc. parts (R1)	\$ 569.00
b.	Wood	\$ 234.00
c.	Front door hinge S1/S4	\$ 178.00
d.	Oil for C1/C2/S1/S4/T1/E2	\$ 653.00
e.	Lugs/circuit breaker/cable/silicon	\$ 230.00
f.	CO2 fire extinguishers (2)	\$ 950.00
g.	Miscellaneous parts for trucks	\$ 290.00
h.	Connectors/fittings/governor/kit for T1	\$ 637.00
i.	Ball intake valve for E4	\$ 1,899.00
j.	Batteries for Hurst tools (5)	\$ 3,882.00
k.	Chainsaw kit/nozzles/pipe poles	\$ 4,605.00
l.	Grinder pedel/bend brake/cable/grease	\$ 411.00
m.	Repair heater at stat 3	\$ 205.00
TOTAL		\$ 14,743.00

NEW BUSINESS

1. Apparatus/Station/Office/Equipment/Training

a.	Department cell phones (3) annually \$135.00/month	\$ 1,560.00
b.	EVT F4 mechanic class class/test (3)	\$ 1,253.00
c.	Repair two leaks on E1	\$ 3,100.00
d.	Plumbing repairs stat 4	\$ 12,500.00
e.	Awards banquet	\$ 2,500.00
f.	T-shirts	\$ 3,000.00
Total		\$ 23,913.00

There was a brief discussion about item 1(d). This is for the system back service controls leaking. On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved Item 1. Public comment: None.

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2. Miscellaneous

- a. Advertise for burn building bid \$ 50.00
- b. Expiring Board members
 Denis Faulk
 Robert Chambers

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved Item 2(a). Public comment: None

Both Mr. Faulk and Mr. Chambers indicated they would like to continue their service on the South Bossier Parish Fire District Two Board of Commissioners.

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously canceled the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 7:07 p.m.

Secretary for the Board

Board President