

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
AUGUST 8, 2024, AT 6:30 PM**

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF MINUTES FROM THE JULY 11, 2024 BOARD MEETING
6. ALLOW VISITORS TO ADDRESS THE BOARD
7. FIRE CHIEF'S REPORT
8. FINANCIAL REPORT
9. CONTINUING BUSINESS
 1. Items to Ratify
 2. Station/Office/EMS Supplies
 3. Apparatus Parts/Supplies
10. NEW BUSINESS
 1. Apparatus/Station/Office/Equipment/Training
 2. Miscellaneous
 - a. Adopt millage rates for 2024
11. EXECUTIVE SESSION
12. ADJOURN

7

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
July 11, 2024**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on July 11, 2024. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present:	Russell Huckaby, John Murray, Dennis Faulk, Robert Chambers, and Diane Kingrey
Board Members Absent:	None
Fire Dept. Members Present:	Chief Foster, Chief Pilgrim, Twilla Jones, Todd Owers, Hayden Garner, Billy Conly, and Ron Kingrey
Guests Present:	Vicki Case of Cook & Morehart

APPROVAL OF MINUTES: On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the regular meeting from June 13, 2024. Public comment: None.

AUDIT REVIEW: Vicki Case of Cook & Morehart, presented the 2023 audit review. Again this year there were no findings. She went over several different financial statements and answering any questions along the way.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: The runs for July stood at eighty-four for the month. There were no structure fires or events. Chief Foster discussed the three (3) new hires and the upcoming schedule for certification. They will start off with a week of orientation, followed by two (2) weeks of Driver Ops. They will then start Haz-mat awareness. Chief Foster discussed the tornado event close to the station. We are looking at getting a storm shelter for station four as the one at station 1 has been used twice now. Chief Foster lead a brief discussion about the radio tower and the cost to replace. It could run anywhere from \$60,000 to \$200,000. On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones asked if the Board had any questions, there were none. On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the financial report. Public comment: None.

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CONTINUING BUSINESS

On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved Items 1 through 3. Public comment: None

1. Items to Ratify

a.	Grill at stat 4		
	Polled: \$300.00 Spent: \$284.00	\$	(16.00)
b.	Firefighter I/II books		
	Polled: \$600.00 Spent: \$246.00	\$	(354.00)
c.	Vent fan for E4		
	Polled: \$4,494.00 Spent: \$4,494.00	\$	0.00
d.	Gauges		
	Polled: \$550.00 Spent: \$540.00	\$	(10.00)
	TOTAL	\$	(380.00)

2. Station/Office/EMS/Training

a.	Station supplies	\$	996.00
b.	Office supplies	\$	511.00
c.	Testing HM awareness	\$	20.00
d.	Firefighter I/II books (3)	\$	246.00
e.	Rock for flower beds stat 4	\$	1,098.00
f.	Shelving/wood/glue/casters (mechanic)	\$	726.00
g.	Titles for E3	\$	108.00
h.	Duct tape/cob web duster	\$	31.00
i.	Paint for stripes stat 4	\$	138.00
j.	Incident safety class (1)	\$	50.00
	TOTAL	\$	3,874.00

3. Apparatus Parts/Supplies

a	Wood for cribbing/light for boat	\$	278.00
b.	Chainsaw for E4	\$	629.00
c.	Miscellaneous tool supplies for vehicles	\$	235.00
d.	Hose for B1	\$	239.00
e.	Axles-Ranger/mounts (E4/Ranger)	\$	649.00
f.	Tiles for E4	\$	574.00
g.	Governors (R1)/sway link/grommet(B1)	\$	149.00
h.	Ventvisor (C2)/fuse (T5)/oil dry (5 bags)	\$	166.00
i.	Oil/filter for C1	\$	47.00
j.	Magnets/clamps/ammo cans (E4)	\$	94.00
	TOTAL	\$	3,060.00

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NEW BUSINESS

1.	Apparatus/Station/Office/Equipment/Training	
	a.	Trailer tires (all trailers) \$ 1,501.00
	b.	Stair chair for EMS \$ 1,000.00
	c.	RE repairs <u>TBA</u>
		TOTAL \$ 2,501.00

Item 1c: This is the old E4 and the repairs will get it up to par to become the new RE. The repair cost is \$7,255.00, bringing the total for Item 1 to \$9,756.00. On a motion by Mrs. Kingrey, seconded by Mr. Chambers the Board unanimously approved Item 1 a-c. Public comment: None.

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mr. Faulk, the Board unanimously canceled the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 7:10 P.M. Public comment: None.

Secretary for the Board

Board President