

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
JULY 11, 2024, AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE JUNE 13, 2024 BOARD MEETING**
- 6. AUDITORS REVIEW PRESENTED BY VICKI CASE OF COOK & MOREHART**
- 7. ALLOW VISITORS TO ADDRESS THE BOARD**
- 8. FIRE CHIEF'S REPORT**
- 9. FINANCIAL REPORT**
- 10. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 11. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 12. EXECUTIVE SESSION**
- 13. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
June 13, 2024**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on June 13, 2024. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Foster followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present:	Russell Huckaby, John Murray, Dennis Faulk, Robert Chambers, and Diane Kingrey
Board Members Absent:	None
Fire Dept. Members Present:	Chief Foster, Twilla Jones, Kenny Tyson, Charles Stevens, Billy Conly, Chief Pilgrim, and Ron Kingrey
Guests Present:	None

APPROVAL OF MINUTES: On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved the Board minutes for the regular meeting from May 9, 2024. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: Our runs are still running around ninety. Training is still going strong. There will be a Push-In ceremony at Station 4 on Tuesday at 6:30 p.m. All are welcome to come. We are assisting in the July 4th celebration again this year. The department made three (3) offers of employment for full-time firefighters. Two (2) are currently volunteer members here and the other is with another department. They have no certifications of any kind. They start on July 1st and will start Driver Ops class on July 8th. Chief Foster informed the Board he was looking at a part-time position (daytime) that can cover several different areas. The live-in project is still being pursued. Update on the training building: we will have to use a local engineer for an out of state business. Mr. Huckaby asked about the summer camp for high schoolers they use to put on. Chief Foster informed the Board there was no participation this year. On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones asked if the Board had any questions, there were none. She did let the Board know the interest was for the CD's renewing. She also stated the auditors had been here for the audit and the exit interview would be at the end of June. On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved the financial report. Public comment: None.

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CONTINUING BUSINESS

On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved Items 1 through 3. Public comment: None.

1. 1. Items to Ratify

a.	Hoses (20)		
	Polled: \$4,071.00	Spent: \$4,071.00	\$ 0.00
	TOTAL		\$ 0.00

2. Station/Office/EMS/Training

a.	Station supplies		\$ 434.00
b.	Office supplies		\$ 726.00
c.	Canvas prints for stat 4		\$ 240.00
d.	Event canopy/table cloth		\$ 2,000.00
e.	Shop supplies		\$ 463.00
f.	Parts for outside sign		\$ 103.00
g.	Membership dues IAFC (1)		\$ 245.00
h.	Rock for flower beds at stat 4		\$ 1,000.00
i.	Haz-mat ops testing (1)		\$ 20.00
	TOTAL		\$ 5,231.00

3. Apparatus Parts/Supplies

a	Parts for S1		\$ 90.00
b.	Repair flat tire on R1		\$ 229.00
c.	Matts/ramps for E4		\$ 510.00
d.	Battery for B4		\$ 236.00
e.	Oil/filters for C2/B1/B4		\$ 396.00
f.	Nozzle mounts/straps for E3		\$ 498.00
g.	Antifreeze/Amour All/cooler		\$ 180.00
h.	K-12 saw blades (2)		\$ 633.00
i.	Saw blades/chainsaw blades/bolts		\$ 453.00
j.	Repair E6		\$ 20,980.00
	TOTAL		\$ 24,205.00

NEW BUSINESS

1. Apparatus/Station/Office/Equipment/Training

a.	Boots/gloves/gear bags/Nomex hoods		\$ 2,240.00
b.	Firefighter books 5 th edition (3)		\$ 600.00
c.	Rock for outside storage area		\$ 1,500.00
d.	Bunker gear (2 sets)		\$ 8,500.00
e.	Truck gauges (6)		\$ 550.00
f.	Laptops (3) for training new hires		\$ 4,400.00
g.	EVT class for mechanic		\$ 1,050.00
h.	Driver Ops class (3)		\$ 720.00
i.	Maintenance on Hurst tools (E4/R1/R2)		\$ 6,631.00

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j.	LSFA conference (3)	<u>\$ 2,000.00</u>
	Total	\$ 28,191.00

On a motion by Mr. Murray, seconded by Mr. Faulk, the Board unanimously approved Item 1. Public comment: None.

2. Miscellaneous

- a. Donation of C2 to Bossier Fire District #7
- b. Webster Fire District #3 piggybacking our SCBA bid

After a brief discussion on (b) with Chief Foster explaining what they wanted to do, a motion by Mrs. Kingrey, seconded by Mr. Chambers, in which the Board unanimously approved Item 2.

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously canceled the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously agreed to adjourn the meeting at 7:10 P.M. Public comment: None.

Secretary for the Board

Board President