



**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
JUNE 13, 2024, AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE MAY 9, 2024 BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
May 9, 2024**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on May 9, 2024. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Dennis Faulk, and Diane Kingrey
Board Members Absent: Robert Chambers
Fire Dept. Members Present: Chief Foster, Chief Pilgrim, Twilla Jones, Eric Lane, Josh Dunn, and Ron Kingrey
Guests Present: None

APPROVAL OF MINUTES: On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the Board minutes for the regular meeting from April 11, 2024. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: We had a very busy April according to Chief Foster. There were eighty-eight (88) runs. There was one structure fire caused by a hot water heater. The medical runs are keeping us busy. The new E4 had its first public showing at the recent LFCA conference here in Shreveport. GREAT NEWS...E6 is finally back in service after fourteen (14) months of out of service. We have eight (8) applicants for our upcoming hiring process, which will start soon. At this time, Chief Foster asked Firefighter Dunn to come and take the Oath of Office and receive his badge. On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones informed the Board of another millage payment. Mr. Murray asked about the different financial reports. Ms. Jones explained why and what each one was for. On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the financial report. Public comment: None.

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CONTINUING BUSINESS

On a motion by Mr. Murray, seconded by Mr. Faulk, the Board unanimously approved Items 1 through 3. Public comment: None.

1. Items to Ratify

a.	LFCA conference (3)		
	Polled: \$2,000.00 Spent: \$1,175.00	\$	(25.00)
b.	Scan tool for apparatuses		
	Polled: \$10,000.00 Spent: \$9,500.00	\$	(500.00)
c.	Outdoor sign for stat 1		
	Polled: \$1,500.00 Spent: \$1,189.00	\$	(312.00)
d.	Louisiana fire summit conference		
	Polled: \$400.00 Spent: \$498.00	\$	98.00
e.	Bar stools for stat 1 & 4 (6)		
	Polled: \$1,200.00 Spent: \$558.00	\$	(642.00)
f.	Rims for E1		
	Polled: \$3,000.00 Spent: \$2,615.00	\$	(385.00)
g.	Hurst tools		
	Polled: \$33,000.00 Spent: \$31,886.00	\$	<u>(1,114.00)</u>
	TOTAL	\$	<u>(2,880.00)</u>

2. Station/Office/EMS/Training

a.	Station supplies	\$	363.00
b.	Office supplies	\$	596.00
c.	Storage totes for mechanic	\$	104.00
d.	Repair toilet stat 3	\$	10.00
e.	Replace ceiling fan medic room stat 1	\$	49.00
f.	Instructor I testing (3)	\$	105.00
g.	Haz-mat awareness testing (3)	\$	60.00
h.	Wildland gear	\$	613.00
i.	Bunker gear for J. Dunn	\$	3,474.00
j.	Repair standpipe at stat 1	\$	154.00
k.	Masks and parts for fill station	\$	1,425.00
l.	Water hoses for stat 1/6	\$	<u>106.00</u>
	TOTAL	\$	<u>7,059.00</u>

3. Apparatus Parts/Supplies

a	Helmet parts	\$	250.00
b.	Washer fluid/maker edge ribbon	\$	162.00
c.	Spectacle kit	\$	1,085.00
d.	Shop items/creeper/mechanic seat	\$	452.00
e.	Orange flashlights (6)	\$	822.00
f.	Camera for R1	\$	406.00
g.	Hose straps/forestry hose	\$	307.00
h.	Title for new E4	\$	<u>108.00</u>
	TOTAL	\$	<u>3,140.00</u>

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NEW BUSINESS

- | | |
|--|--------------------|
| 1. Apparatus/Station/Office/Equipment/Training | |
| a. Grill for stat 4 | \$ 300.00 |
| b. Lift rental | \$ 1,000.00 |
| c. AEMT class for J. Dunn | \$ 2,000.00 |
| d. Recruitment | <u>\$ 6,000.00</u> |
| Total | \$ 9,300.00 |
| ** Fire helmets (TBD) | |

There was a brief discussion about Item 1a. Chief Foster informed the Board station 4 has had the old grill since 2014. Chief Foster informed the Board the price for the fire helmets is \$6,000.00. This will bring the total of Item 1 to \$15,300.00.

2. Miscellaneous
- a. Donation RE to Bossier Fire District #5
 - b. Donation RS to Bossier Fire District #7

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously approved both Item 1 and Item 2 a/b. Public comment: None.

- c. For Your Information (discussion)

- a. PIAL: Pial is making some internal changes to the distribution credit. The ISO is adopting the number of volunteers with two and half miles of a station. We would provide a list of volunteers and their addresses. There is also discussion about engine milage.

- b. Fire Academy: We are looking at sending the new hires to a fire academy in Arkansas or the one in Baton Rouge. There was a brief discussion just discussing some different ideas we are looking at.

- c. OSHA: Chief Foster gave a brief description of an item they are looking at concerning firefighters and cancer. Possibly doing a cancer screening of \$1,800.00 per firefighter which the fire departments would pay for.

- d. Volunteer live-in stations: The department is looking at putting a single wide trailer at station 2 and station 6 with a minimum of one volunteer living there rent free and being available for forty (40) hours per week. More to come about this in the future.

There was no motion made on any of the Items in 2c as they were information only.

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously canceled the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously agreed to adjourn the meeting at 6:46 P.M. Public comment: None.

Secretary for the Board

Board President