

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
OCTOBER 10, 2024, AT 6:30 PM**

AGENDA

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE SEPTEMBER 12, 2024 BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
 - 1. Items to Ratify**
 - 2. Station/Office/EMS Supplies**
 - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
 - 1. Apparatus/Station/Office/Equipment/Training**
 - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
September 12, 2024**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on September 12, 2024. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Russell Huckaby, John Murray, Dennis Faulk, and Robert Chambers
Board Members Absent: Diane Kingrey
Fire Dept. Members Present: Chief Foster, Chief Pilgrim, and Twilla Jones
Guests Present: none

APPROVAL OF MINUTES: On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved the Board minutes for the regular meeting from August 8, 2024. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: Chief Foster stated there were eighty-seven runs for the month, which is back to normal. The new recruits are training and learning, should be able to go on the line soon. The department is very happy to have them aboard. There was a brief discussion about the radio tower and that we are looking for somewhere to locate it. On a motion by Mr. Murray, seconded by Mr. Faulk, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones informed the Board the insurance rebate had come in. Also, we had received a donation from Trailblazers for equipment. Mr. Huckaby questioned the Legal-Professional line amount: Ms. Jones stated this was for the renewal of the EPR fire software and the auditor's fee. There was a brief discussion about Engine One failing the pump test and needed to be repaired. On a motion by Mr. Chambers, seconded by Mr. Murray Kingrey, the Board unanimously approved the financial report. Public comment: None.

CONTINUING BUSINESS

On a motion by Mr. Murray, seconded by Mr. Faulk, the Board unanimously approved Items 1 through 3. Public comment: None

1. Items to Ratify

- a. Repair concrete at station five
Polled: \$3,000.00 Spent: \$2,825.00 \$ (175.00)
- b. Repair RE
Polled: \$7,255.00 Spent: \$8,323.00 \$ 1,068.00

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c.	Fire wipes	Polled: \$ 350.00	Spent: \$ 256.00	\$ (94.00)
d.	Mattress' for station one	Polled: \$1,500.00	Spent: \$1,107.00	\$ (393.00)
e.	Hurst charger batteries	Polled: \$1,005.00	Spent: \$1,002.00	\$ (3.00)
f.	Thermal imagers/accessories	Polled: \$12,061.00	Spent: \$11,397.00	\$ (664.00)
g.	Repair boat/utility trailer/tower (ironclad)	Polled: \$2,75.00	Spent: \$2,575.00	\$ 0.00
h.	Radio batteries (4)	Polled: \$740.00	Spent: \$740.00	\$ 0.00
	TOTAL			\$ (261.00)

2. Station/Office/EMS/Training

a.	Station supplies	\$ 574.00
b.	Office supplies	\$ 653.00
c.	Haz-mat testing awareness/ops	\$ 100.00
d.	FF1 book/meals for B.R. testing	\$ 150.00
e.	Repair thermostat stat 4	\$ 246.00
f.	Batteries/electrical tape/water filter/flag	\$ 130.00
g.	Clean the a/c blower assembly's stat 1/4	\$ 647.00
	TOTAL	\$ 2,500.00

3. Apparatus Parts/Supplies

a.	Reflective striping/decals	\$ 2,780.00
b.	Fuel filters/oil dry/cribbing/DEF	\$ 402.00
c.	Air dryer for R1/auto-current light R2	\$ 201.00
d.	Pressure switch/plier set/fuel filters	\$ 455.00
e.	Parts/tools for RE	\$ 150.00
f.	Parts/antifreeze for T4	\$ 295.00
g.	Replace tire on C2/air dryer cartridge T1	\$ 463.00
	TOTAL	\$ 4,746.00

NEW BUSINESS

1. Apparatus/Station/Office/Equipment/Training

a.	Heated power washer	\$ 1,400.00
b.	Donation by Aethon Energy (equipment)	\$ 15,583.00
c.	Hurst extrication class (1)	\$ 1,200.00
d.	Land for future station five	\$ 10,000.00
	Total	\$ 28,183.00

2. Miscellaneous

a.	Engineer	TBA
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Chief Foster informed the Board, the engineer amount will be \$13,800.00. This is for station two: the live in quarters for volunteers. On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved the engineer amount. Public comment: None.

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b. Preview 2025 budget: Ms. Jones informed the Board this was a preview of the upcoming 2025 budget. It will be discussed and approved in the November meeting.

EXECUTIVE SESSION

On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously canceled the executive session. Public comment: None.

ADJOURN

On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously agreed to adjourn the meeting at 7:20 P.M. Public comment: None.

Secretary for the Board

Board President