

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2  
BOARD MEETING HELD ON  
MAY 9, 2024, AT 6:30 PM**

**AGENDA**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL**
- 5. APPROVAL OF MINUTES FROM THE APRIL 11, 2024 BOARD MEETING**
- 6. ALLOW VISITORS TO ADDRESS THE BOARD**
- 7. FIRE CHIEF'S REPORT**
- 8. FINANCIAL REPORT**
- 9. CONTINUING BUSINESS**
  - 1. Items to Ratify**
  - 2. Station/Office/EMS Supplies**
  - 3. Apparatus Parts/Supplies**
- 10. NEW BUSINESS**
  - 1. Apparatus/Station/Office/Equipment/Training**
  - 2. Miscellaneous**
- 11. EXECUTIVE SESSION**
- 12. ADJOURN**

**There will be an opportunity for public comment. Time will be limited to three (3) minutes.**

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**MEETING MINUTES FOR  
April 11, 2024**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on April 11, 2024. The President, Mr. Russell Huckaby, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

**Board Members Present:** Russell Huckaby, John Murray, Dennis Faulk, Robert Chambers, and Diane Kingrey  
**Board Members Absent:** None  
**Fire Dept. Members Present:** Chief Foster, Chief Pilgrim, Twilla Jones, Todd Owers, Bill Dabbs, Philip Coleman, and Ron Kingrey  
**Guests Present:** None

**APPROVAL OF MINUTES:** On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously approved the Board minutes for the regular meeting from March 14, 2024. Public comment: None.

**ALLOW VISITORS TO ADDRESS THE BOARD:** There were no comments by any of the visitors.

**FIRE CHIEF'S REPORT:** Chief Foster informed the Board there were 88 runs for March. It slowed down for the month, but we are still above last year's runs for this time. We could be looking at 1,200 runs for the year. In the training department we are working on recruitment. Times are changing. Update on E6: the engine is still in Longview after failing another pump test. The new E3 is almost to ready mode and E4 will be ready to shine at the LFCA conference in May. We have started the firefighter application process again, hoping to get some applications. The building committee is still working on training facilities. Due to recent rain, water levels are on the rise. On a motion by Mr. Chambers, seconded by Mr. Murray, the Board unanimously approved the Fire Chief's report. Public comment: None.

**FINANCIAL REPORT:** Ms. Jones went through each financial report there were no questions on any of them. There was a discussion about the SCBA payment not being listed, but they will be paid in April. On a motion by Mrs. Kingrey, seconded by Mr. Murray, the Board unanimously approved the financial report. Public comment: None.

**CONTINUING BUSINESS**

On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously approved Items 1 through 3. Public comment: None.

1. **Items to Ratify**
  - a.

**TOTAL**

**\$**

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<b>2.</b>	<b>Station/Office/EMS/Training</b>	
	a. Station supplies	\$ 393.00
	b. Office supplies	\$ 715.00
	c. Refrigerator stat 1	\$ 757.00
	d. Repair urinal stat 1	\$ 417.00
	e. Coffee maker stat 1	\$ 379.00
	f. Renew state medic license Croft	\$ 45.00
	g. Binder lift (Ems) S4	<u>\$ 691.00</u>
	<b>TOTAL</b>	<b>\$ 3,397.00</b>

<b>3.</b>	<b>Apparatus Parts/Supplies</b>	
	a. Service compressors	\$ 1,082.00
	b. Clamps/hose B1	\$ 65.00
	c. Rope (green)	\$ 80.00
	d. Flashlight E4/union tees T4	\$ 258.00
	e. Pump head/ball valves B1	\$ 2,913.00
	f. Cooler E1	\$ 77.00
	g. Radio batteries (handhelds) (5)	\$ 823.00
	h. Batteries for SCBA's	\$ 329.00
	i. Drill collar set/paint markers	\$ 46.00
	j. Tires for C3	\$ 1,229.00
	k. Governor/dryer/tow for R1	\$ 1,501.00
	l. Miscellaneous shop supplies	\$ 422.00
	m. Battery B4	\$ 204.00
	n. Pump/discharge E4	\$ 263.00
	o. Gasket/oil pan E1/E4/R1	<u>\$ 199.00</u>
	<b>TOTAL</b>	<b>\$ 9,491.00</b>

**NEW BUSINESS**

<b>1.</b>	<b>Apparatus/Station/Office/Equipment/Training</b>	
	a. EV fire blankets	\$ 2,500.00
	b. Hurst chain saw (new tools)	\$ 1,200.00
	c. Bar stools stat 1 & 4	\$ 1,200.00
	d. Work benches/lights/paint-mechanic bay	<u>\$ 6,000.00</u>
	<b>TOTAL</b>	<b>\$ 10,900.00</b>
<b>2.</b>	<b>Miscellaneous</b>	
	a. Advertise for Millage Resolution	<u>\$ 36.00</u>
	<b>TOTAL</b>	<b>\$ 36.00</b>

On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved Items 1 & 2 under New Business. There was a brief discussion. Public comment: None.

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**EXECUTIVE SESSION**

On a motion by Mr. Murray, seconded by Mrs. Kingrey, the Board unanimously canceled the executive session. Public comment: None.

**ADJOURN**

On a motion by Mr. Murray, seconded by Mr. Chambers, the Board unanimously agreed to adjourn the meeting at 6:46 P.M. Public comment: None.

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Secretary for the Board

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Board President