

**SOUTH BOSSIER PARISH FIRE DISTRICT NO. 2
BOARD MEETING HELD ON
JUNE 8, 2023, AT 6:30 PM**

AGENDA

1. **CALL TO ORDER**
 2. **INVOCATION**
 3. **PLEDGE OF ALLEGIANCE**
 4. **ROLL CALL**
 5. **APPROVAL OF MINUTES FROM THE MAY 11, 2023 BOARD MEETING**
 6. **ALLOW VISITORS TO ADDRESS THE BOARD**
 7. **FIRE CHIEF'S REPORT**
 8. **FINANCIAL REPORT**
 9. **CONTINUING BUSINESS**
 1. **Items to Ratify**
 2. **Station/Office/EMS Supplies**
 3. **Apparatus Parts/Supplies**
 10. **NEW BUSINESS**
 1. **Apparatus/Station/Office/Equipment/Training**
 2. **Miscellaneous**
 11. **EXECUTIVE SESSION**
 12. **ADJOURN**
- Add 5-4 Replacement*

There will be an opportunity for public comment. Time will be limited to three (3) minutes.

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**MEETING MINUTES FOR
May 11, 2023**

The Board of Commissioners for South Bossier Parish Fire District Two met in regular and legal session on May 11, 2023. The President, Mr. John Murray, called the meeting to order at 6:30 PM. The invocation was given by Chief Pilgrim followed by the pledge of allegiance. Ms. Jones called the roll with the following results:

Board Members Present: Robert Chambers, John Murray, Denis Faulk, and Diane Kingrey
Board Members Absent: Russell Huckaby
Fire Dept. Members Present: Chief Foster, Chief Pilgrim, Twilla Jones, Jacob Tuttle, and Ron Kingrey
Guests Present: None

APPROVAL OF MINUTES: On a motion by Mrs. Kingrey, seconded by Mr. Chambers, the Board unanimously approved the Board minutes from April 13, 2023. Public comment: None.

ALLOW VISITORS TO ADDRESS THE BOARD: There were no comments by any of the visitors.

FIRE CHIEF'S REPORT: Chief Foster informed the Board runs are slowing down. We had no structure fires. Training is on a roller coaster-one week we are up and the next we are down. We have several apparatus' that are down: E6 the computer has gone out and waiting to do the transfer case, E2 transfer case is being repaired in Longview, and E3 the transfer case just got done. The department is looking at purchasing "demo apparatus". This seems to be the quickest way to get a new truck right now. They are under state contract. There are some monetary savings if we go this route. We have one firefighter leaving the department because of moving out of state. We are currently in the hiring process. We had one applicant who qualified for the position. The department is looking at hiring a part-time assistant for the administrator. We have approached one person who is interested in the position. The administration staff went and looked at an office space on Highway 157 for lease. Chief Foster gave a brief run down on the place and why we are looking at places. On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved the Fire Chief's report. Public comment: None.

FINANCIAL REPORT: Ms. Jones and Chief Foster discussed with the Board the new interest rates they were able to obtain with the bank. The rates will take affect immediately. On a motion by Mrs. Kingrey, seconded by Mr. Faulk, the Board unanimously approved the financial report. Public comment: None.

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CONTINUING BUSINESS

On a motion by Mr. Faulk, seconded by Mr. Chambers, the Board unanimously approved Items 1 through 3. Public comment: None.

1.	Items to Ratify		
	TOTAL		\$ (62.00)
2.	Station/Office/EMS/Training		
	a. Station supplies	\$	503.00
	b. Office supplies	\$	631.00
	c. Soil for ruts stat. 2/4/5/6 & ant poison	\$	282.00
	d. Repair door lock stat 1	\$	78.00
	e. Light bulbs for curio cabinet stat 1	\$	17.00
	f. Weed killer for hydrants	\$	99.00
	g. EMS instructor book	\$	72.00
	h. Cadaver lab (3)	\$	300.00
	i. Renewal state paramedic (1)	\$	50.00
	TOTAL	\$	2,032.00
3.	Apparatus Parts/Supplies		
	a. Boat wrap	\$	760.00
	b. Breather crankcase E-1/R-1	\$	762.00
	c. Battery R-1	\$	174.00
	d. Alternator for RE	\$	205.00
	e. Kussmaul for R-1	\$	707.00
	f. Dump valve for T-5	\$	2,305.00
	g. Gear bags/batteries for radios (7)	\$	1,412.00
	h. Oil/filters/valves/antifreeze(RE/R1/E1)	\$	840.00
	i. Tires for S-1	\$	1,052.00
	j. Chain for saw (10)	\$	300.00
	k. Batteries/orings/testing/repairs SCBA	\$	3,850.00
	l. Pump testing by FireServe	\$	1,350.00
	TOTAL	\$	13,717.00

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NEW BUSINESS

- 1. Apparatus/Station/Office/Equipment/Training**
- 2. Miscellaneous**

a. Adopt millage rates for 2023: The resolution was read by Mr. Murray and adopted by the following votes:
Yeas-4
Absent-1

b. Adopt bond resolution: The resolution was read by Mr. Murry. On a motion by Mrs. Kingrey, seconded by Mr. Chambers the Board unanimously adopted the bond resolution.

EXECUTIVE SESSION

On a motion by Mr. Chambers, seconded by Mrs. Kingrey, the Board unanimously agreed to cancel the executive session. Public comment: None.

On a motion by Mr. Chambers, seconded by Mr. Faulk, the Board unanimously approved to adjourn the meeting at 7:10 p.m.

Secretary for the Board

Board President